Simone Tremblay-Akhtar

Operations Manager | Production Supervisor

CONTACT

simone.tremblayakhtar@email.example
(647) 555-0170
Toronto, ON

SKILLS

Distribution operations
Budget management
Lean Six Sigma
Labour planning
Union relations
Health and safety (OHSA)
SAP
WMS
KPI dashboards
Supervisor coaching
Vendor management
French and English

EDUCATION

Bachelor of Commerce, Operations Management
St. Lawrence Valley University
2019

CERTIFICATIONS

· Lean Six Sigma Green Belt

· Joint Health and Safety Committee Certification (Ontario)

PROFESSIONAL SUMMARY

Operations manager with seven years leading distribution and food manufacturing operations in Ontario. Runs a 24-hour distribution centre with four supervisors and 140 employees in a unionized environment, owning safety, service levels and a multi-million-dollar operating budget. Lean Six Sigma Green Belt, bilingual in English and French.

PROFESSIONAL EXPERIENCE

Operations Manager

Feb 2022 — Present

Lakeshore Grocery Distribution · Brampton, ON

- Manage a 24-hour distribution centre serving 85 grocery stores, leading four supervisors and 140 unionized employees across three shifts.
- Raised store order fill rate and on-time dispatch by redesigning the outbound wave plan with transportation and store operations teams.
- Cut overtime spending by about $380,000 a year through volume-based labour planning and cross-training between receiving and shipping.
- Co-chaired the joint health and safety committee and led forklift traffic changes that reduced lost-time injuries over two years.

Production Supervisor

May 2019 — Jan 2022

Maple Hearth Bakeries · Mississauga, ON

- Supervised 35 employees on two packaging lines, meeting daily production targets while maintaining food safety and allergen controls.
- Led a changeover reduction project with maintenance using SMED methods, adding usable production hours each week.
- Handled grievances and scheduling under the collective agreement, building good working relationships with union stewards.