Catherine Wong

Senior Program Manager | Project Manager | Project Coordinator

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PROFESSIONAL SUMMARY

Senior program manager with 15 years leading capital and technology programs in healthcare and public infrastructure. Oversees portfolios of up to $120 million, manages project managers and reports to executive and board committees. Strong in governance, procurement, contractor management and earned value reporting.

PROFESSIONAL EXPERIENCE

Senior Program Manager

Mar 2019 — Present

Pacific Coast Health Authority Projects Office · Vancouver, BC

- Lead a $120 million program of hospital renovation and clinical systems projects, managing five project managers and reporting monthly to the executive steering committee.
- Introduced stage-gate governance and earned value reporting, giving executives early warning on two projects that were rebaselined before overruns grew.
- Directed procurement for three design-build contracts with the procurement team, setting evaluation criteria and leading negotiations with shortlisted proponents.
- Completed the emergency department expansion on budget and two weeks ahead of schedule while keeping the department fully operational during construction.

Project Manager

May 2014 — Feb 2019

Fraser Delta Engineering Consultants · Burnaby, BC

- Managed municipal water and transit station projects valued at $5 million to $25 million from design through construction, coordinating engineers, contractors and city staff.
- Built integrated schedules in Primavera P6 and led weekly progress meetings, recovering a three-month delay on a pump station through resequenced work.
- Owned project financials, invoicing and change orders, keeping projects within contingency on all but one engagement.

Project Coordinator

Jun 2011 — Apr 2014

Fraser Delta Engineering Consultants · Burnaby, BC

- Tracked deliverables, document control and RFIs for infrastructure projects and prepared monthly progress reports for clients.
- Set up the firm's first shared project template for schedules and risk logs.

EDUCATION

MBA — Cascade Coast University *2016*

Bachelor of Applied Science, Civil Engineering — Cascade Coast University *2011*

SKILLS

Technical: Program governance, Portfolio management, Capital projects, Earned value management, Procurement and contracts, Primavera P6, MS Project, Risk quantification, Executive reporting, PM team leadership, Public sector stakeholders, Change management

Certifications: Project Management Professional (PMP) · Program Management Professional (PgMP)