

Anjali Raghavan

Systems Administrator | Junior Systems Administrator

CONTACT

anjali.raghavan@email.example
(613) 555-0137
Ottawa, ON

SKILLS

VMware vSphere and vCenter

Windows Server

Active Directory and Entra Connect

Red Hat Enterprise Linux

Ansible

PowerShell

Veeam

Microsoft Intune

Microsoft 365 and Exchange Online

Zabbix

Certificate management

ServiceNow change management

Runbook writing

EDUCATION

Advanced Diploma, Computer Systems Technology – Networking

Ontario Valley College
2019

CERTIFICATIONS

· Red Hat Certified System Administrator (RHCSA)

· Microsoft Certified: Azure Administrator Associate

· ITIL 4 Foundation

PROFESSIONAL SUMMARY

Systems administrator with six years running hybrid Windows and Linux environments for a professional services firm and a provincial non-profit. Manages vSphere clusters, Active Directory synced to Entra ID, RHEL application servers and Veeam backups. Automates patching and user lifecycle with PowerShell and Ansible, and writes runbooks that the on-call rotation actually follows.

PROFESSIONAL EXPERIENCE

Systems Administrator

May 2022 — Present

Rideau Advisory Group · Ottawa, ON

- Run a three-host vSphere cluster with 85 VMs for 450 staff, handling capacity planning, host firmware and vCenter upgrades inside approved change windows.
- Moved patching for Windows and RHEL servers into scheduled PowerShell and Ansible jobs with pre-checks and snapshots, ending the old weekend of manual reboots.
- Migrated the remaining on-premises Exchange mailboxes to Exchange Online and retired the last two Exchange servers without losing mail flow for any department.
- Replaced expiring certificates by hand-tracking spreadsheet with an inventory and renewal alerts after an expired cert took down the client portal one morning.

Junior Systems Administrator

Aug 2019 — Apr 2022

Valley Community Living Services · Kanata, ON

- Administered Active Directory, file servers and Hyper-V hosts for 30 group homes and an office, keeping remote sites connected over site-to-site VPN.
- Configured Entra Connect and MFA for every staff account during the shift to remote scheduling, with bilingual setup guides for frontline workers.
- Set up Zabbix monitoring for disk, service and backup status, so failing jobs raised an alert instead of being found weeks later.